

BE/DBI Committee

Meeting Agenda

December 20, 2023

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Location: via Teams

Meeting ID: 286 966 538 619 **Passcode:** 528oxQ

Committee Members: (17 members, 8 = Quorum)

Lekha Fernandes, OMWBE, Chair
Santosh Kuruvilla, Exeltech (Engineers), Co-Chair
Irene Reyes, Excel Supply Company, Co-Chair
Jackie Bayne, WSDOT OEO
Stephanie Caldwell, Absher Construction
Brenda Nnambi, Sound Transit
Shelly Henderson, Mukilteo School Dist. (K-12 Schools)
Aleanna Kondelis, Hill International
Keith Michel, Forma Construction (GC)

Cathy Robinson, University of WA (was City Rep)
Young Sang Song, Song Consulting
Cheryl Stewart, Inland Northwest AGC
Chip Tull, Hoffman Construction
Charles Wilson, DES
Linda Womack, MBDA
Olivia Yang, WA State University
Janice Zahn, Port of Seattle

Stakeholder list on the bottom of page

Agenda

1:30 pm	Welcome & Introductions	Information
1:35	Approve Agenda & Minutes from 11/15/2023	Action
1:40	Prompt Pay Discussion. Create/Review matrix	Discussion\Action
2:10	Discuss RCWs impacting Prompt Pay	Discussion\Action
2:20	Breakout session for Prompt Pay	Discussion\Action
2:35	Breakout session report-outs	Discussion\Action
2:55	Next Meeting Agenda (12/20)	Action
3:00 pm	Adjourn	Action

Action items:

1. Edwina Martin-Arnold will write about City of Seattle practices.
2. Higher Ed and other owners meet to look at simplifying invoices for payment.
3. Committee members will find the RCW and statutes that hinder Prompt Pay.

References:

- [BE/DBI Legislative Report June 2023](#)

Stakeholders:

Timolin Abrom, OMWBE	Curt Gimmestad, Absher Construction	Jon Rose, MRSC
Eric Alozie, NEW Construction	Hans Hansen, Bailey Construction	Kara Skinner, Integrity Surety
Bob Armstead, Armstead Consulting	Maja Huff, WA State University	Jolene Skinner, L&I
Greg Bell, Pierce County	Josh Kilka, MRSC	Amy Stenvall, Mukilteo School Dist.
Van Collins, ACEC WA	Edwina Martin-Arnold, City of Seattle	Robynne Thaxton, Thaxton Parkinson LLC
Bill Dobyns, CBRE Heery	Cindy Magruder, University of WA	Jerry Vanderwood, AGC of WA
Sarah Erdman, OMWBE	Scott Middleton, MCAWW	Melissa Van Gorkom, Senate Comm. Svcs
Erin Frasier, WA Building Trades	Mark Nakagawara, City of Seattle	Carrie Whitton, Forma Construction
Bobby Forch Jr, Forch Consulting	Andrea Ornelas, Union	Michele Willms, AGC
Bill Frare, DES	Laura Preftes	Monica Acevedo-Soto
Andrew Greene, Perkins Coie	Cathy Ridley, Exeltech	