

Project Feedback Process Workgroup Committee

Report to CPARB

5/9/2024

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Committee Chair\Co-Chairs: Jeff Gonzalez, Dave Johnson

Committee meeting dates since last CPARB meeting: 4/18/2024

Current Activity\Specific Issues being addressed:

Over the past several months the workgroup has been working through the two key objectives:

1. Establish a preapplication process that can help owners be successful, and define what success means.
2. Create a process to manage post-incident occurrences and establish ways to ensure the issue does not happen again.

As the workgroup sorts through these objectives, we have continued efforts to try to resolve issues at the lowest possible level. We feel an informal process is preferred to a formal process if possible. We feel it's important to remind ourselves that we're not authorized to change established criteria outlined in RCW 39.10. We understand the need for a forum to discuss issues related to RCW 39.10 and best practices in the industry.

Open Issues:

- Continue with the second objective of developing a process to manage post-incident occurrences and establish ways to ensure the issue does not happen again.
- Focus on a simple process that's easy to manage and is not a strain on resources.
- How to report issues and who collects and reviews. (website link, form, or other).
- What information is collected for issues and where is that saved.
- Potential added task for PRC and/or CPARB representatives to respond to issues from constituents.
- Identify a forum that allows all affected parties (owners, general contractors, subcontractors, architects, consultants, etc. to openly discuss issues related to education resources, training opportunities, and general best practices to maximize success as an industry.
- Continue to define success.

Timeline of deliverables (if any):

- Preventative measures finalized with recommendations for updates to Project Applications to be proposed to PRC next meeting.
- Target September 12, 2024 CPARB Meeting to present post-incident process to CPARB.

Board Action needed (if any): None at this time